



SEKHUKHUNE
District Municipality

Private Bag X8611 Groblersdal 0470, 3 West Street Groblersdal 0470
Tel : (013) 262 7300, Fax: (013) 262 3688
E-Mail : sekinfo@sekhukhune.co.za

PUBLIC NOTICE: SK-8/2/1-018/2026/2027

IN TERMS OF SEKHUKHUNE DISTRICT MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES, CONSORTIUM OR JOINT VENTURES TO APPOINT SERVICE PROVIDER TO PURCHASE VIDEO PRODUCTION CONTENT

SPECIFICATION:

SEE SPECIFICATION ATTACHED.

Fully Completed quotation documents, Priced, and initialed each page must be placed in a sealed envelope and marked (**REQUEST FOR QUOTATIONS TO PURCHASE VIDEO PRODUCTION CONTENT**) deposited in a tender box at Groblersdal Fire Station by no later than 11h00 on **18 September 2026**. No compulsory briefing session will be held. For further information, contact **Voster Masemola** of SCM on 013 262 7656 or **Lemson Moropjane** of Communications on 013 262 7300.

Please note:

The following returnable documents are compulsory and will lead to disqualification if not attached.

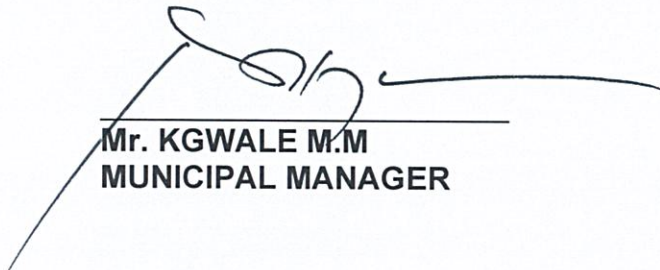
- Tax Compliance Status Pin/Tax Clearance Certificate
- Valid Copy of Company Registration documents
- Original Certified ID copies of Directors (Not older than 3 months)
- Proof of municipal rates and taxes for both company and Director(s) not in arrears for more than three months or proof of lease agreement including rates for the landlord. In case the Company or Director is registered in a rural area where the rates are not paid, please attach proof from Local Authority and affidavit under oath indicating that there are no municipal rates payable.
- MBD 4, MBD 8, MBD 9 and MBD 6.1 forms must be signed and attached with quotation.
- CSD Summary Report.
- Any alterations must be signed. (NB: not initialed)
- Telegraphic, facsimile, e-mailed, Copy and telefaxed bids will be not accepted.
- No late bids will be accepted.

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Evaluation Criteria

- A preferential points system shall apply whereby the points will be allocated in accordance with the Preferential procurement Regulations of 2022, where 80 points will be allocated in respect of price and 20 points in respect of preference points claimed for attainment of other specified goals summarized as follows:

HDI SPECIFIC GOALS	POINTS
HDI (Blacks, Indians and Coloureds)	12
Woman-Ownership of more than 50%	2
Disability ownership of more than 50%(Physically impaired)	2
Youth	2
Locality	2
Total	20



Mr. KGWALE M.M
MUNICIPAL MANAGER

09/09/2026
Date

SPECIFICATION

Pre-Production

- * Development of video production
- * Development of shot lists and production concepts.

Production

Ability of producing professional footage incorporating:

- * Interviews.
- * B-roll footage of infrastructure, facilities, and any relevant activities.
- * Cinematic establishing shots.
- * Wide, medium and close-up shots.
- * Environmental and contextual footage.
- * Professional audio recording, including interviews and ambient sound.

Postproduction

- * Video editing and assembly.
- * Colour correction and professional colour grading.
- * Audio cleaning, mixing and mastering.
- * Sound design and music integration.
- * Motion graphics and animation were appropriate.
- * Lower-thirds and interview name/title graphics.
- * Transitions and visual effects used appropriately.
- * B-roll integration. integration.
- * Usage of professional editing and post-production software such as: Adobe Premiere Pro, Adobe After Effects, Adobe Audition, DaVinci Resolve & Adobe Photoshop/Illustrator or equivalent graphic-design software

Experience

- * A minimum of 5 years demonstrated professional videography and video-production
- * Experience conducting professional interviews
- * Demonstrate experience in cinematic storytelling.
- * Demonstrate experience producing content for social media, websites and other digital platforms.
- * Experience working on location and within structured institutional environments.

Technical Specification

Final video productions should, where applicable:

- * Be recorded in 4K UHD or higher.
- * Be supplied in appropriate formats such as MP4/MOV.
- * Include versions optimised for: YouTube, Facebook & other social media platforms
- * Be supplied in both high-resolution master and appropriately compressed digital formats.
- * Maintain consistent colour grading, audio levels and branding across the project.