



SEKHUKHUNE  
District Municipality

## Sekhukhune District Municipality

### ADVERTISEMENT

**Position: Municipal Manager (Re-Advert)**

**Department: Municipal Manager's Office**

**WORKSTATION: GROBLERSDAL**

**Annual Total Remuneration Package:** Minimum R1,178, 260 Midpoint R1,370,071 or Maximum R1,561, 882 (determined in terms of prism of Item 7 read together with Item 10 of the Local Government: Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers GN 2760, GG 47538 of 18 November 2022). This position is a fixed term contract which contract shall be for a fixed term of employment not exceeding a period ending one year after the election of the next council of the municipality. The incumbent shall be subjected to signing of contract of employment, a performance agreement, disclosure of financial interests and undergo screening, security vetting and competency assessment. The appointment will be done in terms of the Local Government: Municipal Systems Act 32 of 2000 (as amended) and regulations promulgated thereunder.

**HIGHER EDUCATION QUALIFICATION:** At least Bachelor Degree in Public Administration / Political Sciences / Social Sciences / Law or equivalent. **WORK-RELATED EXPERIENCE:** Five (5) years relevant experience at a senior management level\* Have proven successful institutional transformation within public or private sector\* A valid motor vehicle driver's licence with applicable legal exceptions for persons with disabilities. **ADDED ADVANTAGE:** Postgraduate qualification\* Registration with a recognised relevant professional body\* CPMD/MFMP from an accredited and recognised body in the unit standards prescribed for financial and supply chain management. **KNOWLEDGE:** Advanced knowledge and understanding of relevant policy and legislation\* Advanced understanding of institutional governance systems and performance management\* Advanced understanding of Council Operations and delegation of powers\* Good governance\* Audit and risk management establishment and functionality\* Budget and financial management. **LEADING COMPETENCIES:** Strategic direction & leadership\* People management\* Program and project management\* Financial management\* Change leadership\* Governance leadership. **CORE COMPETENCIES:** Moral competence\* Planning & organizing\* Analysis & innovation\* Knowledge & information management\* Communication\* Results & quality focus.

**KEY PERFORMANCE AREAS:** As the head of the administration and accounting officer advice municipal political office bearers\* Responsible for establishment and maintenance of a strategic management system for the municipality as a whole to ensure the achievement of the municipality's strategic objectives and its developmental and service delivery obligations\* Responsible and accountable for financial management duties contained in the Local Government: Municipal Finance Management Act 56 of 2003 to ensure the accountability of the municipality's finances\* Responsible and accountable for economical, efficient and responsive administration to ensure achievement of value for money\* Ensure development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS)\* Ensure development, implementation and monitoring of Council policies\* Ensure implementation of Council resolutions\* To perform and be accountable for municipal transformation and organizational development, basic service delivery, local economic

development, municipal financial viability and management, good governance and public participation inclusive of support to internal and external auditors and spatial planning and land use management\* Be responsible for stakeholder engagements and overall municipal performance, duties, responsibilities, roles and delegations as contained in the Local Government: Municipal Systems Act 32 of 2000 (as amended) and other legal prescripts, regulations applicable to municipal government, municipal policies or provisions which may from time to time be issued by the Municipality and made binding upon you.

Enquiries: Mr. Langa Kabini (Tel: 013 262 7727). Applicants who previously applied for re-advertised post(s) may re-apply if still interested. There will be a need for signing of an employment contract, performance agreement and disclosure of financial interests. Sekhukhune District Municipality is an equal opportunity, affirmative action employer. In the filling of these vacant posts, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts of the municipality will be taken into consideration. It is our intention to promote representativity in terms of race, gender and disability. Applicants whose appointments will promote diversified representation will receive preference. In particular, women are encouraged to apply.

Applicants must submit only fully completed official application form for employment of senior managers available at municipality's offices or website ([www.sekhukhune.gov.za](http://www.sekhukhune.gov.za)) with their detailed curriculum vitae (CV), copies of academic qualifications, Identity Document (ID) as well as valid motor vehicle driver's licence (with applicable legal exceptions for persons with disabilities) to: **Executive Mayor Cllr. MJ Mokganyetji, Sekhukhune District Municipality, Private Bag X8611, Groblersdal, 0470, Attention: Ms Patience Senne / Mr. Makgalemane Mapheto, Tel. (013) 262 7692/7423 or hand deliver @ Bareki Mall, Sekhukhune District Municipality, 3 West Street, Groblersdal on or before 24 February 2023 @16:30pm.** Certified copies of ID, qualifications, valid motor vehicle driver's licence and other attachments where necessary, shall only be submitted by shortlisted candidates to Human Resources on or before the date of interview.

Late, faxed, e-mailed or applications not made on the official application form shall not be considered. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority. Failure to submit all the required documents shall render the application invalid. Sekhukhune District Municipality reserves the right not to make an appointment. Correspondence will be limited to successful candidates only. Due to large number of applications envisaged, applications will not be acknowledged. If you do not receive any response from us within 30 days from the date of this advertisement, please accept that your application was unsuccessful. Canvassing Councillors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant. Visit our website at ([www.sekhukhune.gov.za](http://www.sekhukhune.gov.za)).

**HER WORSHIP EXECUTIVE MAYOR -**